

Dear Families,

Troy Crossroads has its own Post Office! Every classroom has its own unique address. You can write a letter to any student in the school! Wee Deliver is an in-school postal service to promote and inspire the reading and writing skills of students.



The program was designed by The United States Postal Service, and Crossroads is one of the many participating schools. Parents, students and staff are encouraged to write letters to others throughout the school in order for Wee Deliver to be successful.

Parents-- Write letters to your child at school and they will be delivered right to their classroom! You can send a special note of love or encouragement for your child. If you can't come into school to mail it, send it with a neighbor or through the child's teacher. Please encourage your children to write to a friend, sibling, or staff member. Early childhood students can even draw a picture to send to a friend!

Students - Write letters or post cards to your friends, teachers, principals, or staff members in school and they will get them at their desks! After finishing your letter, address the envelope, and stamp it with a sticker, stamp, or drawing. Don't forget to add your classroom's return address! Bring the letter to school, and mail it.

The mailbox in the hall will hold the Wee Deliver mail and the official Troy Crossroads Postal Employees collect the mail, process it and deliver it along the postal routes designed throughout the school.

To write a letter to anyone at Crossroads, you need to know their Crossroads address. Each teacher has the address for all the classes in the building as well as on the Crossroads webpage which lists the Wee Deliver addresses for all classes. Be sure to address the letter by name, use the classroom address, and be sure to add the city, state, zip code and your return address too!

The goals of our post office are as follows:

- To provide the children with real life experiences in writing a letter, addressing envelopes, using the mail system, and using ZIP codes.
- To build the Crossroads community through a student centered school-wide communication system.
- To provide knowledge of how mail is processed and delivered.
- To develop a sense of job responsibility as a post office employee.

We hope you and your child make use of this exciting program. If you have any questions about the post office, please contact the Troy Crossroads Postmaster, Ms. Masheimer. Happy writing!